

Reshaping the future of space education via multidisciplinary, inclusive, and sustainable learning and teaching activities

**Space Edu** 

# Progress Report and Interim Report

Kick-off Meeting Feb 24, 2023









### Reporting obligations

- **According to Grant Agreement I.4.3:** 
  - Progress report needs to be completed by 31/03/2023 (reporting period (to 28/02/2023).
  - Interim Réport neèds to be completed by 31 October 2023 (reporting period to 30 September 2023.

- Progress report (period July 2022- Feb 2023):
- Transnational Project meeting 

  Kick-off meeting
- Learning, Teaching and Training Activities ☐ Preparation of the Summer Course on Space Technology



## **Context of Progress Report**

- Project Identification 

  GA number, Project Title, Project Acronym, Project Start/End Date, Duration, Beneficiary Organization Full Legal Name
- Summary of Participating Organizations 

  OID, Name, Country, Type, Partnership Entry/Withdrawal Date
- Project Management and Implementation
- Transnational Project Meetings
- Project Results
- Multiplier Events
- Learning/Teaching/Training Activities
- Follow-up



## Project Management and Implementation

- 1. How do you ensure proper budget control and time management in your project?
- **2.** How are the progress, quality and achievement of project activities monitored at this stage? Qualitative & Quantitative indicators? Evaluation of the project activities?
- **3.** How have you evaluated to which extent the project reached its results and objectives so far? Quality indicators? Evaluation of the project results?
- **4.** Describe any difficulties you have encountered in managing the implementation of the project and how you and your partners have handled them. How do you handle project risks?
- 5. Describe the project activities and expenses **covered by the Project Management and Implementation grant** until now.
- **6.** How have the project partners contribute to the project so far? Please detail specific contributions made by the partner organisations until now. Has the distribution of tasks been adjusted since the application stage?
- **7.** Which target groups have been addressed in your activities plan? Are these target groups different from ones identified in the application form? And if yes, how and why?



# Transnational Project Meetings

- 1. Meeting ID
- 2. Meeting Title,
- 3. Description of the meeting
- 4. Start Date
- 5. End Date
- **6.** Receiving Organization
- 7. Receiving Country
- 8. Receiving City
- 9. No. of Participants



# **Project Results**

Project Result ID no.	PR1
Result Title	
Result Type	
Description of the progress achieved so far	
Start Date (dd-mm-yyyy)	
End Date (dd-mm-yyyy)	
Available Languages	
Available Medias	
Leading Organisation	
Participating Organisations [+][-]	



# **Multiplier Events**

Event ID no.	ME1
Event Title	
Description of the multiplier event	
Country of Venue	
Start Date (dd-mm-yyyy)	
End Date (dd-mm-yyyy)	
Project Results Covered (using Result Identification number)	
Leading Organisation	
Participating Organisations [+][-]	



# Learning/Teaching/Training Activities

Activity ID no.	LTT1
Description of the activity	
Country of Venue	
Country of Venue	
No. of Participants	
No. of Participants with Fewer Opportunities (out of total number of Participants)	
No. of Accompanying Persons (out of total number of Participants)	
No. of Invited teachers (if applicable)	
Is this a long-term activity?	
Funded Duration (days)	
Participating Organisations [+][-]	



#### Follow-up

#### 1. Impact

□ What has been the project's impact so far on the participants, participating organisations, target groups and other relevant stakeholders?

#### 2. Dissemination and Use of Project Results

□ In case already applicable, to whom did you disseminate the project results inside and outside your partnership so far? Please define in particular your targeted audience(s) at local/regional/national/EU level/international and explain your choices.

